



Script Name:

## Entitlement Forecast

Script Type:

## To-Do List

### Overview

This script produces a forecast on a managers to-do list which will outline whether an employee has used X of their holiday entitlement within a certain number of months of the year. The % requirements it classes as a breach can be configured via the script.

### Dependencies

No dependencies.

### Operation Example

- A manager will log on to timeware and will be presented on the to-do list with any employee who breach the criteria set within the script such as having 100% entitlement remaining after 6 months of the entitlement year.

### Configuration

- Assigned via the users "To-Do List" policy via the Scripting subsection. Simply tick the box next to Entitlement Forecast.

## Explanation of notable fields

<p>Private Const REFRESH_AFTER_MINUTES As Long = 5</p>	<p>The number of minutes to wait before refreshing the data. Default is 5 minutes.</p>
<p>Private Const CATEGORIES As String = "1,2,3,4,5,6,7,8,9,10"</p>	<p>Which absence entitlement categories the forecast applies to. Default is everything (1-10). For most customers if it is just for holiday then it will just be "1".</p>
<p>Private Const THRESHOLD_FIRST_MONTH As Long = 6</p>	<p>The first forecasting threshold for when the prompt will appear. By default, this is 6 so will show the first forecast at 6 months into the year.</p>
<p>Private Const THRESHOLD_SECOND_MONTH As Long = 9</p>	<p>The second forecasting threshold for when the prompt will appear. By default, this is 9 so will show the second forecast at 9 months into the year.</p>
<p>Private Const THRESHOLD_FIRST_MONTH_AMBER_PERCENT As Currency = 50.00</p>	<p>The percentage value which an employee will appear within the first threshold. By default this is 50.00 so an employee will only show up if they have 50% remaining at the 6 months mark. It will show up in AMBER.</p>
<p>Private Const THRESHOLD_FIRST_MONTH_RED_PERCENT As Currency = 75.00</p>	<p>The percentage value which an employee will appear within the first threshold. By default this is 75.00 so an employee will only show up if they have 75% remaining at the 6 months mark. It will show up in RED.</p>
<p>Private Const THRESHOLD_SECOND_MONTH_AMBER_PERCENT As Currency = 25.00</p>	<p>The percentage value which an employee will appear within the first threshold. By default this is 25.00 so an employee will only show up if they have 25% remaining at the 9 months mark. It will show up in AMBER.</p>
<p>Private Const THRESHOLD_SECOND_MONTH_RED_PERCENT As Currency = 50.00</p>	<p>The percentage value which an employee will appear within the first threshold. By default this is 50.00 so an employee will only show up if they have 50% remaining at the 9 months mark. It will show up in RED.</p>